

INFORMATION PACKET

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Friday, July 2, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

July 7, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items (Pre-meeting to begin at 5 p.m.)	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-meeting: June 16 Executive Session Minutes					
Pre-meeting: Trails Trust - PV to Robertson Project					
Pre-meeting: CALEA					
Pre-meeting: State Board of Equalization					
Pre-meeting: Golf Course Club House					
Establishing July 21, 2020, as the Public Hearing Date for Consideration of: Ordinance Amending Sections of Chapter 6.04 - Animal Care and Control	C				
Public Hearing: Consideration of an Ordinance to Vacate West 8th Street, from South David to South Center Street. 1st reading		N			
Public Hearing: Adoption of Revisions to the Current Rate Resolution for Residential and Commercial Solid Waste Collection, Recycling, and Disposal at the Casper Solid Waste Facility.		N			
Authorizing a Sole Source Contract for Professional Services with Granite Peak Pump Station, Inc., in the Amount not to Exceed \$107,945, for Watertronics Pump Station for the Casper Municipal Golf Course.				C	
Authorizing an Agreement with Airgas of Casper, Wyoming, in the Amount of \$52,495, for the Purchase and Installation of a Machitech Silver Model Plasma Table to be Used in the Solid Waste Division.				C	
Authorizing a Contract for Professional Services with Jacobs Engineering Group, in the Amount of \$1,128,870 for the North Platte Sanitary Sewer Rehabilitation Project.				C	
Authorizing amendment No. 1 to a Grant from the Wyoming Water Development Commission for Additional Funds in the Amount of \$643,000 for the CY Booster Station Replacement Project.				C	
Authorizing a License Agreement with Advanced Communications Technology, Inc., for Installation of Buried Fiber Optic Cable Infrastructure Within City Right-of-Way.				C	
Authorizing Change Order No. 8 with Haass Construction Company, Inc., in the Amount of \$35,375 and a Time Extension of 21 Days, for the Casper Ice Arena Ice Chiller System Replacement Project.				C	
Authorizing a Right-of-Way Easement from the Board of Natrona County Commissioners as part of the Midwest Avenue Reconstruction from Elm Street to Walnut Street Project.				C	
Authorizing Submission of an Application for a Fiscal Year 2021 Transportation Alternatives Program Funding from the Wyoming Department of Transportation in the Amount of \$500,000 for the Paradise Valley to Robertson Road Bridge Project.				C	

Authorizing the Purchase of Court Software and Services, in the Amount of \$260,397, from Tyler Technologies, Inc.				C	
Accepting a Grant from the Wyoming Governor's Big Game Coalition, in the Amount of \$10,000, to be Used to Fund Wetland Construction and Enhancement.				C	
Authorizing an Amendment to the Professional Services Contract with PowerPhone Total Response Emergency Medical Dispatch, in the Total Amount of \$71,410.					
Authorizing a Contract for Professional Services with the Downtown Development Authority for the Operation and Management of the Downtown Parking Facilities for the Period of July 1, 2020 through August 31, 2020.				C	
Authorizing the Use of a Patio for Restaurant Liquor License No. 44, for Occasions by Cory, LLC, d/b/a Occasions Entertainment Group, Located at 303 South Wolcott Street.					C
Executive Session - Litigation & Personnel					

July 14, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Cowboy Skills Demo	Information Only	15 min	4:35
Utility Business Plan	Direction Requested	30 min	4:50
Wayfinding Plan Implementation Recommendation	Direction Requested	45 min	5:20
Parking RFP		10 min	6:05
Animal Ordinance Follow Up		10 min	6:15
ARAJPB By-laws		10 min	6:25
Agenda Review		20 min	6:35
Legislative Review		10 min	6:55
Council Around the Table		10 min	7:05
Approximate Ending Time:			7:15

July 21, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Establish Public Hearing for August 4, 2020: Adoption of Fiscal Year 2021 Budget Amendment No. 1	C				
Public Hearing: Ordinance Amending Sections of Chapter 6.04 - Animal Care and Control		N			
Vacate West 8th Street, from South David to South Center Street. 2nd reading			N		
ARAJPB By-laws					C

July 28, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Council Ethics Revisions		30 min	4:35
Public Comment Periods for Ordinances		30 min	5:05
Fiscal Year 2021 Budget Amendment #1		15 min	5:35
Parks and Recreation Facility Lease Agreement Template		15 min	5:50
Agenda Review		20 min	6:05
Legislative Review		10 min	6:25
Council Around the Table		10 min	6:35
Approximate Ending Time:			6:45

August 4, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: Adoption of Fiscal Year 2021 Budget Amendment No. 1		N			

Future Agenda Items

Item	Date	Estimated Time	Notes
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2020
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
Golf Course Guidelines			
LAD Followup			August
TOPOL Addition Release of Zoning Restrictions (tentative)			

Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Community Relations Spec Update		30 min	

Future Council Meeting Items

Retreat Items

Economic Development and City Building Strategy

From: Roehr, Mary <Mary.Roehr@charter.com>
Sent: Thursday, July 2, 2020 1:03 PM
Subject: Charter Communications – Upcoming Changes

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

At Charter, locally known as Spectrum, we continue to enhance our services in order to offer more entertainment and communication choices, and to deliver the best value to our customers. We are committed to offering our customers with products and services we are sure they will enjoy.

Programming fees charged by TV networks we carry are the greatest single factor in higher cable prices, and continue to rise. Despite our best efforts to control these costs, this has resulted in a change in the rates we charge our customers.

Effective on or after July 5, 2020, customers are being noticed via bill message of the following monthly pricing changes, which will take effect on or after August 5, 2020. Customer promotional rates will not change until the end of the promotion period.

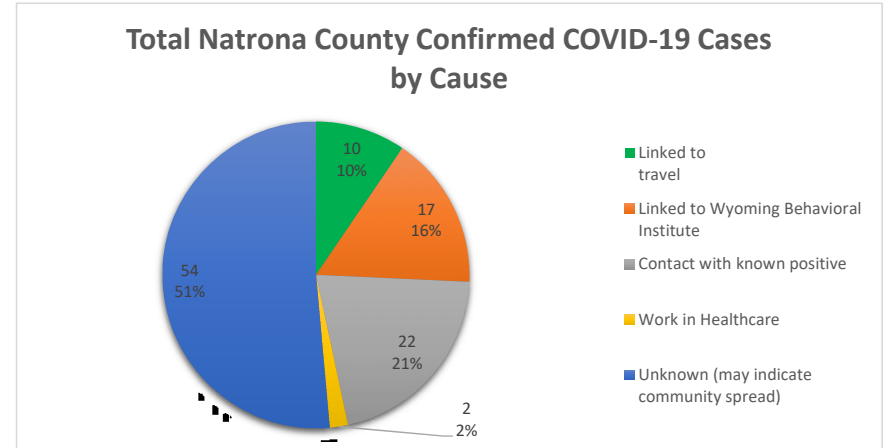
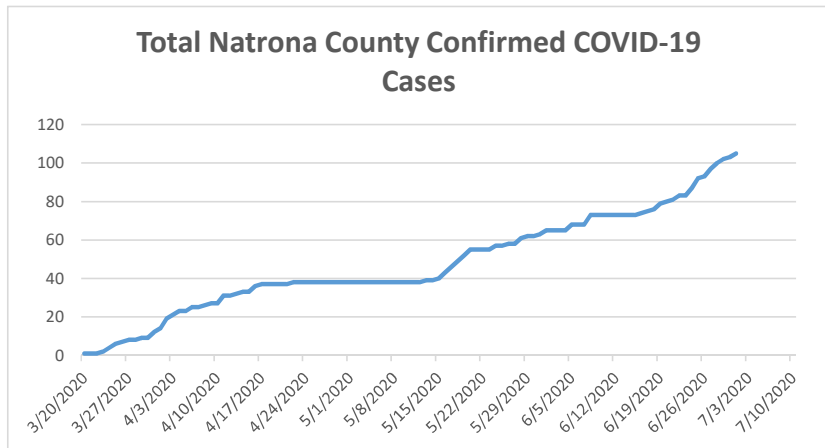
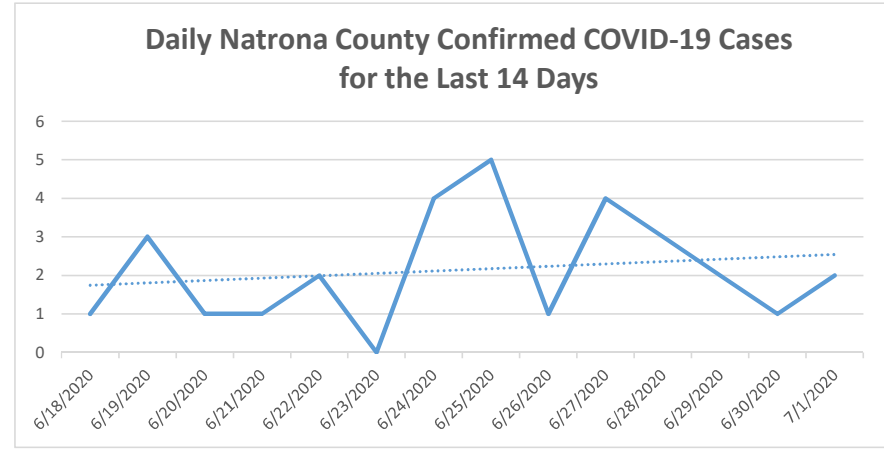
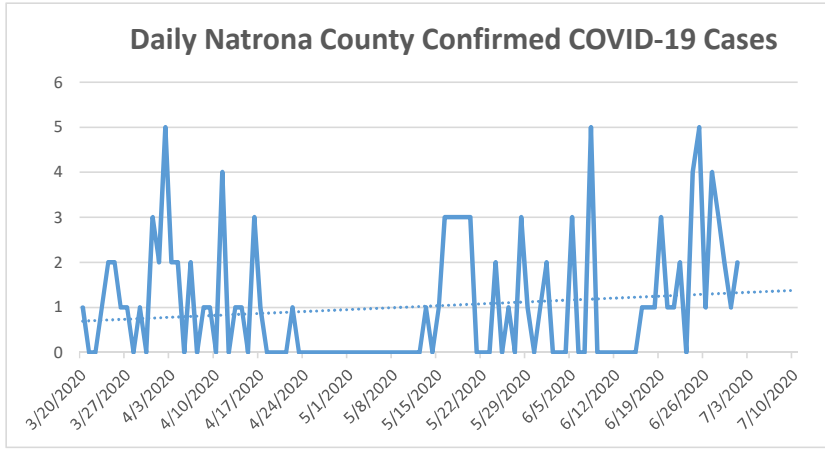
Services/Products/Equipment	Pricing Adjustment
Broadcast TV Surcharge	Will increase by \$2.95. This reflects the costs incurred from local Broadcast TV Stations.
Spectrum TV Select	Will increase by \$1.50.
Spectrum TV Silver	Will increase by \$1.50.
Spectrum TV Gold	Will increase by \$1.50.

If you have any questions about this change, please feel free to contact me.

Sincerely,
Mary Roehr



Mary Roehr | Director, Government Affairs, Colorado, Montana, Wyoming | C: 406-671-7956
951 W. Custer Ave. | Helena, MT 59601



Casper City Hall Infection Controls – Moderate Risk (Level Orange)

- _____ 1. Encourage citizens to use contactless services offered by telephone, website, email, mail, dropbox, web meetings, etc., or scheduled appointments for services
- _____ 2. Employees should schedule appointments in the lobby or a meeting room downstairs rather than allowing public access to all private offices
- _____ 3. Request contactless deliveries
- _____ 4. Modify public hours for extra cleaning time; identify scheduled times for high-risk individuals only: 10:00 a.m.- 2:00 p.m. with high-risk availability from 9:00 a.m.- 10:00 a.m.
- _____ 5. Limit customer entrance to the west side entrance only; only 50 customers or vendors in the building at one time; request only one household member in the facility at once where possible
- _____ 6. Post signs for infection control, social distancing, etc.
- _____ 7. Facility thoroughly cleaned and disinfected prior to re-opening; disinfect all surfaces and office equipment
- _____ 8. Train employees on infection control best practices including appropriate hand washing, hand sanitizing, restraint from touching face, and frequent disinfection of spaces and places with public interaction
- _____ 9. Provide EPA-approved disinfectants for meeting spaces, break rooms, and office equipment
- _____ 10. Utilize a greeter during public hours to encourage hand sanitizing, face covering, and social distancing, and to assist with wayfinding for appointments
- _____ 11. Provide hand sanitizer for employees and customers at the entrance as well as all customer service counters
- _____ 12. Encourage/offer face coverings to all customers; disposable masks available for customer use; require uncovered customers to maintain a minimum of six feet distance from employees
- _____ 13. Employees must wear face coverings when helping customers or other employees; employees must wear gloves when handling payments, paperwork, or when cleaning; employees must clean and disinfect counters and tables after each use; City will provide required PPE and cleaning supplies
- _____ 14. Office suites may require face covering or symptom monitoring of all entrants
- _____ 15. Install physical barriers to direct/separate customers and restrict people from certain areas
- _____ 16. Install sneeze guards at Customer Service counters and mark floors at service counters to identify six foot spacing for customers
- _____ 17. Disinfect community pens after use or remove community pens and/or provide disposable pens for customers to take after use
- _____ 18. Only one employee in the elevator at a time without face covering
- _____ 19. Upstairs restrooms for employee use only

- _____ 20. Symptom monitor all employees daily; do not allow symptomatic employees in the workplace
- _____ 21. Keep accurate records of staff hours through ExecuTime
- _____ 22. Utilize digital meeting platforms as much as possible; no public or employee meetings or group training with more than 50 people per room; capacity must be able to sustain social distancing for all attendees
- _____ 23. Employees must wash or disinfect hands immediately before or upon entering the break room and utilizing the refrigerator, microwave, toaster, vending machines, tables and chairs, etc.
- _____ 24. Only four people in the break room at one time; if needed, reserve a meeting room over the lunch hour so employees have alternate place to eat lunch
- _____ 25. Avoid sharing office space where possible; if office space must be shared, separate employee workstations by a minimum of six feet
- _____ 26. Avoid sharing desks, chairs, telephones, writing utensils, and other workstation items where possible; disinfect shared items between use
- _____ 27. Avoid riding in vehicles with others where possible; if rides are shared, all employees must wear face coverings while in the vehicle; vehicles with multiple riders must be disinfected before and after use
- _____ 28. Avoid sharing vehicles with others where possible; if vehicles are shared among multiple people/workgroups, they must be disinfected before and after use
- _____ 29. Coordinate with Risk Management and Buildings and Structures to assist with further risk reduction ideas

Casper Service Center Infection Controls – Moderate Risk (Level Orange)

- _____ 1. Encourage citizens to use contactless services offered by telephone, website, email, mail, dropbox, web meetings, etc., or scheduled appointments for services
- _____ 2. Employees should schedule appointments in a meeting room downstairs rather than allowing public access to all private offices
- _____ 3. Request contactless deliveries
- _____ 4. Modify public hours for extra cleaning time; identify scheduled times for high-risk individuals only: 10:00 a.m.- 2:00 p.m. with high-risk availability from 9:00 a.m. -10:00 a.m.
- _____ 5. Limit customer/vendor entrance to the front entrance only; only 50 customers/vendors in the building at one time
- _____ 6. Post signs for infection control, social distancing, etc.
- _____ 7. Facility thoroughly cleaned and disinfected prior to re-opening; disinfect all surfaces and office equipment
- _____ 8. Train employees on infection control best practices including appropriate hand washing, hand sanitizing, restraint from touching face, and frequent disinfection of spaces and places with public interaction
- _____ 9. Provide EPA-approved disinfectants for meeting spaces, break rooms, and office equipment
- _____ 10. Utilize a greeter during public hours to encourage hand sanitizing, face covering, and social distancing, and to assist with wayfinding for appointments
- _____ 11. Provide hand sanitizer for employees and customers at the entrance as well as all customer service counters
- _____ 12. Encourage/offer face coverings to all customers; disposable masks available for customer use; require uncovered customers to maintain a minimum of six feet distance from employees
- _____ 13. Employees must wear face coverings when helping customers or other employees; employees must clean and disinfect counters and tables after each use; City will provide required PPE and cleaning supplies
- _____ 14. Install sneeze guards at Customer Service counters and mark floors at service counters to identify six foot spacing for customers
- _____ 15. Disinfect community pens after use or remove community pens and/or provide disposable pens for customers to take after use
- _____ 16. Restrooms closed to the public at this time
- _____ 17. Symptom monitor employees daily; do not allow symptomatic employees in the workplace
- _____ 18. Keep accurate records of staff hours through ExecuTime; if shared time clocks are used, disinfect time clocks between use

- _____ 19. Utilize digital meeting platforms as much as possible; no public or employee meetings or group training with more than 20 people per room; maintain social distancing for meetings or training sessions
- _____ 20. Employees must wash or disinfect hands upon entering the break room and before utilizing the refrigerator, microwave, toaster, etc.
- _____ 21. Employees must maintain social distancing in the break room, locker room, at time clocks, during tailgate meetings, etc.
- _____ 22. Avoid sharing office space where possible; if office space must be shared, separate employee workstations by a minimum of six feet
- _____ 23. Discontinue sharing desks, chairs, telephones, writing utensils, and other workstation items where possible; disinfect shared items between use
- _____ 24. Avoid riding in vehicles with others where possible; if rides are shared, all employees must wear face coverings while in the vehicle; vehicles with multiple riders must be disinfected before and after use
- _____ 25. Avoid sharing vehicles with others where possible; if vehicles are shared among multiple people/workgroups, they must be disinfected before and after use
- _____ 26. Coordinate with Risk Management and Buildings and Structures to assist with further risk reduction ideas

July 1, 2020

MEMO TO: J. Carter Napier, City Manager

FROM: Tracey Belser, Support Services Director *TB*
Zulima Lopez, Risk Manager *ZL*

SUBJECT: City of Casper General Services Facilities Modified Re-open Plan

Action type

Information only

Recommendation

That the City Manager consider a modified plan for re-opening the City's general services facilities, Casper City Hall and the Casper Service Center, which will increase public access to these facilities and their services, while preserving controls that protect the safety and wellbeing of employees and customers.

Summary

On May 26, 2020, City Council reviewed and supported a three-phased plan to re-open City facilities based on established evaluation criteria including:

1. Natrona County risk level
2. Modality of service delivery
3. Trends in local cases
4. Ability to meet CDC guidance for reopening businesses
5. Ability to provide appropriate personal protection equipment (PPE) to employees
6. No positive cases of employees within the facility

The criteria listed above will also be considered in any future closing of facilities and/or services related to the COVID-19 pandemic.

Phase I of the re-opening plan was implemented beginning June 1, 2020. This phase allowed special service facilities and related services to re-open with strict mitigation strategies in place that meet or exceed guidelines established by state and local health officials as well as the Centers for Disease Control and Prevention (CDC). Special service facilities were designated as those that must be open in order for citizens to utilize the services provided by that facility. These facilities and services include several outdoor sport leagues, park and recreation facility rentals, recreation classes, the Casper Family Aquatics Center, Mike Sedar and Marion Kreiner outdoor pools, Highland Park Cemetery, Fort Caspar Museum, solid waste facilities and recycling services, and the Municipal Court. Certain services by the Casper Police Department, such as VIN checks and fingerprinting, were also re-opened in this phase. All facilities were adequately prepared with required mitigation strategies in place prior to opening.

Phase II of the approved plan addresses the re-opening of our general services facilities, City Hall and the Casper Service Center (CSC). Phase II was originally intended to operate under the county-wide low risk category, or yellow level. However, the uncertainty of the timeframe by which a downgrade in the county-wide risk level would allow re-opening has prompted the reconsideration of this phase. In an effort to increase public access to these facilities and related services, while still practicing precaution to protect employees and customers, staff is proposing a modified re-opening strategy.

The modified re-opening plan for City Hall and the CSC utilizes the following key strategies beginning July 13, 2020:

- Continue to encourage contactless services where possible
- Limit public access entry to the west entrance only at City Hall
- Limit public access entry to the front entrance only at CSC
- All services restored; discontinue the practice of meeting customers outside to conduct business; accept cash payments
 - Customers can be served inside by appointment
 - Customers can call a posted phone number for assistance without an appointment
- Encourage one-on-one consultations by appointment in larger public meeting rooms rather than confined private offices
- Place barriers, floor stickers, and wayfinding signs to distance and assist with the safe flow of customers throughout the facilities
- Install sneeze guards at all customer service counters and hygiene posters throughout the facility
- Ensure frequent cleaning and disinfection of all public spaces and high-contact surfaces
- Require all employees to
 - Symptom monitor daily
 - Socially distance as much as possible
 - Wear masks for all interactions with the public and when within six feet of coworkers
 - Wear gloves when handling cash payments and paperwork, or when cleaning
 - Practice safe hygiene

On or before August 17, 2020 (date contingent on hiring):

- Employ a temporary greeter at City Hall to promote hand sanitizing and face covering of customers upon entry, to help enforce social distancing, and to assist in wayfinding; current City staff will perform this function at the CSC
- Once a greeter is in place:
 - Open public access to services inside the buildings for up to five (5) hours each day, with one of those hours designated to accommodate customers with high risk factors
 - Customers can be served during open public hours without an appointment

Under the proposed modified re-opening, these strategies would be utilized until the county-wide risk level is lowered to low (yellow). Upon this risk downgrade, the facilities will be opened for public access for a full eight (8) hours each day, with appropriate precautions remaining in place until the risk level is determined to be normal (green).

Phase III of the re-opening plan, which functions under the normal risk level, allows public safety facilities such as Fire Stations, water and wastewater treatment plants and related utility facilities, and Police and Fire administrative services, to re-open for non-essential services such as tours, classes, etc. There is no recommended change to this phase of the approved plan.

Financial Considerations

There will be up-front costs for a temporary contract greeter position, necessary PPE, and increased cleaning supplies. The City will request reimbursement of these COVID-19 expenses from CARES Act funding through the State Loan and Investment Board (SLIB) award process.

Oversight/Project Responsibility

Facility managers will oversee the re-opening of facilities, with support and guidance from local health officials, City leadership, and the City of Casper Risk Manager.

Attachments

Checklists for Casper City Hall and Casper Service Center Infection Controls
Natrona County COVID-19 Case Statistics through July 1, 2020

06/24/20
16:05

CASPER POLICE DEPARTMENT
Deputy Report for Incident 20-031037

Page: 516
2

Narrative

CASPER POLICE DEPARTMENT
METRO ANIMAL CONTROL REPORT

CR#:20-031037

NATURE: Raccoon Problem

INITIAL INFORMATION:

On 6/2/2020 Sgt Scott Schell was dispatched to [REDACTED] for a raccoon problem.

INVESTIGATION:

Sgt Schell arrived at [REDACTED] and contacted the resident there,

INTERVIEW: [REDACTED] 4/7/1981

[REDACTED] walked Sgt Schell to her backyard and showed Sgt Schell where the raccoon was hiding, next door.

[REDACTED] had purchased some plant items from Johnny Appleseed for approximately \$60, and also had the spot in her yard rototilled which was about \$100 and [REDACTED] said she was concerned the raccoon may damage these.

INVESTIGATION:

Sgt Schell noticed what appeared to be a children's playhouse next door with a hole in the roof, which was where the raccoon was hiding. This playhouse was right along the fence, next to the area [REDACTED] rototilled.

Sgt Schell advised he would bring a trap back for [REDACTED] and set the trap.

STATUS: ACT

OFFICER: Schell, M5

06/24/20
16:14

CASPER POLICE DEPARTMENT
Law Supplemental Narrative:

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Details

Incident Number 20-031037
Sequence Number 4

Name Schell, Scott
Date 15:55:33 06/24/20

Narrative
(See below)

=====
Narrative:
CASPER POLICE DEPARTMENT
METRO ANIMAL CONTROL SUPPLEMENT

CR#: 20-031037

NATURE: Animal Problem

INITIAL INFORMATION:

On 6/2/2020 Sgt Scott Schell responded back to [REDACTED] with Animal Protection, Live Animal Trap #2, to be set in the backyard, for a raccoon problem.

INVESTIGATION:

Sgt Schell contacted [REDACTED] and was escorted to the backyard of 351 Indian Paintbrush by [REDACTED].

Sgt Schell set up the live animal trap right next to the fence, and under the playhouse, where the raccoon was living.

Sgt Schell showed [REDACTED] how to reset the trap if it was set off, and also advised [REDACTED] she did not have to handle any of the animals that were caught in the trap. We asked her to just observe if anything gets caught, and to contact the non emergency casper dispatch number, and they would get a hold of an Animal Protection Officer on duty, to remove the animal.

Sgt Schell baited and set the trap for [REDACTED].

STATUS: ACT

OFFICER: Schell, M5

06/24/20
16:13

CASPER POLICE DEPARTMENT
Law Supplemental Narrative:

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Details

Incident Number 20-031037 Name Schell, Scott
Sequence Number 1 Date 09:26:24 06/04/20

Narrative
(See below)

=====
Narrative:
CASPER POLICE DEPARTMENT
METRO ANIMAL CONTROL SUPPLEMENT

CR#: 20-031037

NATURE: Follow Up on Trap

INITIAL INFORMATION:

On 6/3/2020 Sgt Scott Schell created a follow up at [REDACTED] for a raccoon trap that was set on 6/2/2020.

INVESTIGATION:

Sgt Schell arrived at [REDACTED] but the resident [REDACTED] was not at home.

Sgt Schell walked along the northside of the house and to the fence. Sgt Schell could see the trap and noticed that the trap was empty, and still set up.

Sgt Schell left his business card on the door just letting [REDACTED] know he stopped by to follow up on the raccoon trap that was set.

STATUS: ACT

OFFICER: Schell, M5

06/24/20
16:13

CASPER POLICE DEPARTMENT
Law Supplemental Narrative:

516
Page: 1

Details

Incident Number 20-031037
Sequence Number 2

Name Schell, Scott
Date 15:53:13 06/05/20

Narrative
(See below)

=====

Narrative:
CASPER POLICE DEPARTMENT
METRO ANIMAL CONTROL SUPPLEMENT

CR#: 20-031037

NATURE: Animal Problem

INITIAL INFORMATION:

On 6/5/2020 Sgt Scott Schell dispatched himself to [REDACTED] for a follow up.

INVESTIGATION:

Sgt Schell arrived at [REDACTED] and contacted [REDACTED]. Schell advised [REDACTED] that after some research on raccoon trapping, it was learned that white bread and marhmallows worked well for raccoons because of the visual appeal, and that it was not likely to atract the stray cats in the area.

[REDACTED] did state she had caught a couple of cats but let them go. Last night she saw the raccoon again and described the raccoon as very large.

Sgt Schell moved the trap to another area in the backyard, along the back fence, that was more sturdy and the trap did not rock back and forth. [REDACTED] provided Sgt Schell with marhmallows that were used to bait the trap.

Sgt Schell advised [REDACTED] that we would follow up on the trap.

STATUS: ACT

OFFICER: Schell, M5

06/24/20
16:13

CASPER POLICE DEPARTMENT
Law Supplemental Narrative:

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Details

Incident Number	20-031037	Name	Schell, Scott
Sequence Number	3	Date	15:23:48 06/16/20

Narrative
(See below)

=====

Narrative:
CASPER POLICE DEPARTMENT _____
METRO ANIMAL CONTROL SUPPLEMENT

CR#: 20-031037

NATURE: Animal Problem

INITIAL INFORMATION:

On 6/16/2020 Sgt Scott Schell reviewed this case and found it to be completed, and no loger requiring follow up.

INVESTIGATION:

Sgt Schell noticed that the raccoon in question was caught in the trap on 6/8/2020, CR#20-032341.

The trap was set for a few more nights and no other raccoons were captured.

Sgt Schell picked up the trap from the Metro Animal Shelter and returned it back to the Casper PD for Animal Protection Officer use.

This case is no longer requiring follow up. No Further Action

STATUS: NFA

OFFICER: Schell, M5

06/24/20
16:35

CASPER POLICE DEPARTMENT
Deputy Report for Incident 20-036308

Page: 516
2

Narrative

CASPER POLICE DEPARTMENT
METRO ANIMAL CONTROL REPORT

CR#: 20-036308

NATURE: Sick Animal

INITIAL INFORMATION: On 6/24/2020 at approximately 0602 hours, Metro Officer Tarbett was dispatched to [REDACTED] for a sick cat in yard that can barely move it's head.

INVESTIGATION: I arrived at approximately 0641 hours, the RP, [REDACTED], met me outside and showed me where the cat was. It could hardly move and looked very sick and malnourished. [REDACTED] said it is a feral cat and she's been feeding it and all the other feral cats on the property for about 5 years. She wanted to know how to get rid of the ferals, I told her she needs to stop feeding them and start trapping them. She said she tried to stop feeding them for a week but they didn't leave, I told her she needs to stop completely and they will leave eventually.

I got a metro cage and moved the dying cat into my cage before loading the cat in the truck. End of Contact.

I met Officer Hyde at the shelter at approximately 0800 hours, and she euthanized the cat. I took the cat to the landfill after it had passed.

STATUS: NFA

OFFICER: Tarbett M40

ANIMAL PROPERTY

TYPE OF ANIMAL: Cat
BREED OF ANIMAL: DSH
YEAR OF BIRTH OF ANIMAL: Unknown
MICROCHIP #: unknown
COLOR(S) OF ANIMAL: black
NAME OF ANIMAL: unknown
OWNERS NAME: unknown
SEX: unknown
NEUTERED/SPAYED: unknown
COLLAR COLOR: none

06/24/20
13:21

CASPER POLICE DEPARTMENT
Deputy Report for Incident 20-034683

Page: 516
2

Narrative

CR only per M5 / Rp had set the trap upside down, explained how the trap works and reset it / NFA Hyde M18

Responsible LEO

Approved by

Date